

Haverford Township
Parks and Recreation Board
2024 Agendas and Minutes

[January \(agenda only\)](#)

[February \(agenda only\)](#)

[March \(agenda only\)](#)

[April \(agenda only\)](#)

[May \(minutes only\)](#)

June meeting canceled

[July \(agenda only\)](#)

[August \(agenda only\)](#)

[September \(agenda only\)](#)

[October \(agenda only\)](#)

November (neither agenda or minutes provided by group)

No December meeting

Disclaimer: Every document provided by the group is included in this archive packet. The boards, committees, and commissions are responsible for providing agendas and minutes for each meeting.

Haverford Township - Park and Recreation Board

Meeting: Tuesday, January 23, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Roll Call

Reorganization:

Nominations for Chair and Vice chair

Public Forum

Approval of Minutes: November 28, 2023

Park Maintenance Report:

December – January Park Maintenance Report

Director's Report-

- Capital program update – Preston and Grange Basketball court work complete.
- Westgate equipment install complete. Next install to be done is Lawrence Road Park.
- Paddock sound measurements complete.
- Pennsy Trail update – Work on retaining walls to start in January.
- Darby Creek trail update – Bid was accepted and Premier Concrete earned the contract for extension.
- Grant application – Local share grant submitted for Darby Creek Trail and Brookline Park Project.
- Delco grants were announced and we didn't get the funding for Brookline Park that we applied for.
- PROs Presentation to BOC Monday February 5, 7pm at Township Building
- Trail Summit – Saturday, February 10 8:30-12pm at CREC

Old Business

New Business

Haverford Township - Park and Recreation Board

Meeting: Tuesday, February 27, 2024

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from January 23, 2024

Park Maintenance Report –

February Park Maintenance Report

Director's Report-

- Capital program update – Tennis court projects at Elwell and Grasslyn,
- Basketball courts at Grasslyn, Veterans, and Hilltop.
- Lighting for Jack McDonald Field
- Foster and Lawrence Road parks equipment install complete. Carroll Park finishing up.
- Pennsy Trail update – Abutments and retaining walls at Manoa Road end being worked on now.
- Darby Creek trail update – Preconstruction meeting this month.
- PROs Plan was approved by the BOC at their February meeting
- Trail Summit – recap
- Summer HavaGood Times will be mailed out mid-March, online March 18
- Summer programs – Registration begins for full day camp March 4, All other camps April 7.
- Summer jobs – Recreation and Park Maintenance positions available. Applications online.

Old Business

New Business

Haverford Township - Park and Recreation Board

Meeting: Tuesday, March 26, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from February 27, 2024

Park Maintenance Report –
March Park Maintenance Report

Director's Report-

- Polo Field update – Township completed transaction for taking on sole ownership of Polo Field
- Hilltop projects – Replaced steps and repaired retaining wall by softball field. Replaced steps to basketball court
- Karakung Parking – Lot behind lower baseball field – layed down millings. Capacity approximately 15 cars.
- Pennsy Trail update – Abutments and retaining walls at Manoa Road end being worked on now.
- Working on a planting plan for the homes along the driveway behind Llanerch Ave.
- Bridge scheduled to be placed Saturday, May 18.
- Darby Creek trail update – Work expected to begin early next month
- Capital program update – Tennis court projects at Elwell and Grasslyn,
- Basketball courts at Grasslyn, Veterans, and Hilltop.
- Summer HavaGood Times has been mailed out.
- Summer programs – Registration for full day camp filled up in 10 minutes. All other registration begins April 7.
- Summer jobs – Recreation and Park Maintenance positions available. Applications online.

Old Business

New Business

Haverford Township - Park and Recreation Board

****Meeting: Tuesday, April 30, 2024**

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from March 26, 2024

Park Maintenance Report –

- April 2024

Director's Report-

- Polo Field update – Karakung Parking – Lot behind lower baseball field – layed down millings. Capacity approximately 15 cars.
- Pennsy Trail update –Abutments and retaining walls at Manoa Road end being worked on now.
- Met with neighbors along Llanerch Ave about a planting plan behind their homes. Follow up meeting to be scheduled. Bridge scheduled to be placed Saturday, May 18.
- Darby Creek trail update –Work began on trail. Should be complete by mid-May.
- Merry Place play equipment install started. Should be complete in early May.
- Earth Day recap
- Senior night out very successful
- Summer programs – Registration on April 7 went well. Playgrounds are mostly filled.
- Staffing Program Superintendent
- Summer jobs – Recreation positions Interviews are done. Park Maintenance positions available.
- Applications online.

Old Business

New Business

(noticed of meeting changed posted in newspaper on April 26, 2024)

Haverford Township - Park and Recreation Board

Meeting: Tuesday, May 28, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Roll Call – Michelle Alvare, Steve Laughlin, Chris Bobbitt, Rich Caroto, Steve Cull, Steve Young, Marc Merdinger, Sebastien Gressier

Reorganization – Jamie Jilozian who was elected as Park Board Chair in January has left the board.

New vote for President and vice president were taken.

Nominations for Chairperson - Rich Caroto nominated Michelle Alvare for chair, Steve Laughlin seconded it. Rich Caroto moved to close nominations and Steve Cull seconded it. Vote was unanimous 8-0 for Michelle as chair.

Nomination for Vice Chair – Chris nominated Steve Laughlin and Steve Young seconded it. Rich Caroto made a motion to close nominations and Sebastien Gressier seconded it. Vote was unanimous 8-0 for Steve Laughlin as Vice chair.

Public Forum – N/A

Approval of Minutes from April 30, 2024 Chris Bobbitt made motion to approve minutes,

Steve Cull seconded it. Vote was unanimous 8-0

Park Maintenance Report –

May 2024

Completed-

- Repaired fountain in Elwell
- Repaired leak in Merwood bathroom water closet
- Had roof replaced on Pavilion at westgate
- Completed install of Merry Place equipment. Surfacing installation will follow
- Repaired bleacher in Paddock
- Trimmed hedges- Darby Rd median and old Twp Building
- Installed bench in Bailey
- Added trashcan to Hillside Park
- Replaced plaque on Pennsy Trail bench
- Added new soap dispensers to park restrooms

- Put up new volleyball net in Merry Place
- Delivered mulch for rain gardens
- Repaired toilet in Paddock restroom
- Moved job box for Park program Grasslyn to Bailey

Scheduled-

- Remove old equipment for Hilltop
- Install new equipment for Hilltop
- Install bench in Normandy
- Install bollards for Vets entrance
- Install new door Grange
- Park safety inspections

Director's Report -

Karakung Parking – Lot behind lower baseball field – Completed millings. Capacity approximately 15 cars.

Lot was reopened May 2.

Pennsy Trail update - Bridge was placed on Saturday, May 18. Looking for substantial completion in July.

Darby Creek trail update – Should be complete by June 15

Merry Place play equipment install completed. Installing surfacing this week. Should be complete next week.

Staffing Program Superintendent – Bob Root started on May 20.

Summer staff – Orientation for Staff Thursday, May 30. Staff training is Saturday, June 22.

Most staff begin the week of June 24.

Old Business. – N/A

New Business – Rich Caroto asked about the pavilion roofs and why they need to be replaced so soon.

Steve Cull mentioned the newly painted Mike Leyden memorial at Genthert and that the family is appreciative.

Sebastien Gressier asked about the status of Paddock Pickle Ball and neighbors noise concerns. He also asked about the Brookline Park plans. Michelle Alvare asked about the PROs plan implementation.

Sebastien Gressier made a motion to adjourn at 8:20pm and Marc Meringer seconded it. Vote was unanimous.

Haverford Township - Park and Recreation Board

**Meeting: Tuesday, July 23, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from May 28, 2024

Park Maintenance Report – June 2024

June 2024 Maintenance Report

Completed install of Merry Place

Completed install of Hilltop Equipment

Installed new bench on Pennsy and Normandy Park

Replaced wood tops on Karakung LL bleachers

Replaced bulbs in Merry plc camp room

Repaired fence on Meadows path

Installed bollards at Vets Field entrance

Moved tables at Hillside

Repaired tables and benches at Hilltop

Painted window panels on Merry Plc build

Put stone around Dog Park fountain

Put more tables in pavilions

Removed broken spring rocker from Powder Mill Park

Repaired windscreens in Westgate

Cut growth on skate park fencing

Programed lock timers for Paddock

Had trees cleared from Veterans Basketball court

Scheduled-

Hang Grange sound curtains

Install new swings sets in Lawrence alley

Start Painting projects in parks- Benches, shacks

Have parking lots restriped- Hilltop, Merry Plc, Reserve, Karakung

Install new door for Grange restroom

Director's Report:

Pennsy Trail update – Trail plantings, Substantial completion in late July early August, Grand Opening early September

Darby Creek trail update – Complete southern section, bidding phase 2 in fall

Brookline Park update - play equipment selected, meeting to discuss other improvements

Upcoming projects – Grasslyn Bball and Tennis courts, Elwell tennis courts.

Hilltop basketball court, Preston and Chatham Glen equipment

Volunteer training September 14, 9am-12pm

Township day update

2025 budget preparation

Staffing – New program coordinator, Park maintenance

Old Business

New Business

Haverford Township - Park and Recreation Board

**Meeting: Tuesday, August 27, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from July 23, 2024

Park Maintenance Report – August 2024

Director's Report -

Pennsy Trail update –Substantial completion in Sept 6, Grand Opening Sat. Sept 7 10-12pm

Darby Creek trail update – Phase 2 bids are due August 30. Phase 2 includes Merry Place

and beyond McDonald Field to the house

Brookline Park update - working on a Storm water management plan

Ongoing projects – Grasslyn Bball and Tennis courts, Elwell tennis courts.

Hilltop basketball court, Preston equipment

Volunteer training September 14, 9am-12pm

Township day update

2025 budget preparation

Staffing – Park maintenance position,

Old Business

New Business

Haverford Township - Park and Recreation Board

**Meeting: Tuesday, September 24, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from August 27, 2024

Park Maintenance Report – August & September 2024 Maintenance report

Director's Report -

- Pennsy Trail update –Grand Opening Sat. Sept 7 10-12pm, 150+ residents showed up.
- Next steps – Punch List, Stabilization, plantings, Post n Rail along driveway behind Llanerch Ave residents
- Darby Creek trail update – Phase 2 contract was awarded Frania Inc for \$284,500
- Phase 2 includes Merry Place and beyond McDonald Field to the house
- Brookline Park update - working on a Storm water management plan
- Ongoing projects – Grasslyn Bball and Tennis courts, Elwell tennis courts.
- Hilltop basketball court, McDonald field replacement lights
- McDonald lighting for baseball field – Zoning variance request approved by Zoning hearing board.
- Volunteer training September 14, 9am-12pm session went well. 50 people attended.
- Township day update
- 2025 budget request submitted.
- Items for Commissioner agenda – Play equipment Chatham Glen, Bailey, Grasslyn backstops at Elwell and Paddock, fencing around Merry Place skate park, Brookline basketball/play court

Old Business

New Business

Haverford Township - Park and Recreation Board

Meeting: Tuesday, October 22, 2024

Time: 7:30 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Public Forum

Approval of Minutes from September 24, 2024

Park Maintenance Report – October 2024

Director's Report -

Pennsy Trail update – Plantings to replace some dead trees and post and rail fence installed last week along Llanerch Ave driveway. Signage, trash cans placed along trail.

Next steps – Punch List, Stabilization, Planting plan from Arche Wild submitted for review.

Darby Creek trail update – Phase 2 work should begin before the end of the year.

Ongoing conversations with Pennoni engineering about Phase 3 – possible boardwalk.

Brookline Park update – Storm Water management plan sent out to bid.

Ongoing projects – Grasslyn Bball and Tennis courts and Elwell tennis courts complete.

Hilltop basketball court started this week, McDonald field replacement lights status.

McDonald lighting for baseball field – Meeting with contractor to review and approve contract.

Township day recap – Great weather and great feedback.

Paddock Pickle Ball update – New hours

2025 budget request review.

Items for Commissioner agenda – Play equipment.

Old Business

New Business