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TOWNSHIP OF
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**REQUEST FOR PROPOSALS
HAVERFORD TOWNSHIP “HAVERFORD TOWNSHIP TIMES”
PRINTING & MAIL SERVICES – ADDENDUM 1
MARCH 21, 2025**

PURPOSE

In addition to the public Q&A submitted through PennBid of which answers are publicly accessible, the following questions were otherwise submitted by proposers and/or additional details requested as to specifications within the RFP. As the answers may be helpful in formulating a proposal, the Township is posting responses as an official Addendum.

QUESTIONS/ADDITIONAL DETAILS

Questions on RFP: **The final day to submit questions or comments on the Request for Proposal will be THURSDAY, APRIL 3, 2025 AT 4:00PM EST.**

Postal Processing: **On page 2 of the Request for Proposal, under Section B, Requested Scope of Services, Schedule, please include the following in your evaluation:**

For most efficiency pricing, mail services must adhere to a SATURATION WALK SEQUENCE CARRIER ROUTE PROCESS which involves delivery to the Philadelphia BMEU Center on Lindbergh Blvd for verification and then return to the Havertown post office on Township Line Rd for delivery.

Number of Pages in the Publication: Practically, this will be fluid depending on the amount of information we need to convey to our residents in each issue. However, for purposes of the Request for Proposals, responders should assume a 30 page body publication plus a 4 page cover (please see Pricing Proposal Form).