

Haverford Township - Park and Recreation Board

Meeting: Tuesday, January 28, 2025

Time: 7:00 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Roll Call

Reorganization:

Nominations for Chair and Vice chair

Public Forum

Approval of Minutes: November 26, 2024

Park Maintenance Report:

December – January Park Maintenance Report

Director's Report-

- Darby Creek trail update
- Brookline Park update
- McDonald field replacement lights status
- Merry Place
- Paddock
- Winter HavaGood Times
- Trail Summit
- ARPA presentation

Old Business

New Business

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Time: 7:00 p.m.

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Minutes

Roll Call – Michelle Alvare, Steve Laughlin, Rich Caroto, Mark Merdinger, Sebastien Gressier, Paul Davitt, Melissa Raffel, Steve Young

Reorganization – Nominations for Chair and Vice chair

Rich Caroto nominated Michelle Alvare for Chair, Steve Laughlin seconded it.

Melissa Raffel made a motion to close nominations for Chair, Rich Caroto seconded it.

Vote for Michelle Alvare as chair was unanimous 7-0

Sebastien Gressier nominated Steve Laughlin for Vice Chair and Marc Merdinger seconded it.

Rich Caroto made a motion to close nominations and Melissa Raffel seconded it.

The vote for Steve Laughlin was unanimous 8-0.

Public Forum – N/A

Approval of Minutes from November 26, 2024, Sebastien Gressier made a motion to approve minutes

and Steve Young seconded it. Motion to approve minutes was unanimous 8-0.

Park Maintenance Report – December 2024 and January 2025 Maintenance Report
December/January 2025 Park Maintenance Report

Completed work-

- Winterized restrooms and water fountains
- Completed Park leaf collection
- Set up Trucks and prepared equipment for winter weather
- Removed football goalpost for season
- Removed Flags from parks for winter
- Dug test holes for McDonald Field lighting
- Completed the installation of Preston equipment and surfacing
- Removed equipment from Chatham Glen
- Reattached sound curtains displaced by winds. Paddock & Grange
- Pulled footers from Merry Plc wooden structure
- Trimmed and elevated trees on West Chester Pike median
- Cleaned trash and leaves from Medians
- Replaced exterior light fixtures on Normandy House
- Installed 3 Memorial benches Pennsy Trail and Vets

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- Received deliveries of play equipment
- Cleared the down trees on Reserve trails

Scheduled-

- Start Chatham Glen equipment installation
- Inventory spring field equipment order what's needed. (Nets, Bases, Infield mix)
- Install slide in Andy Lewis Park
- Park Inspections & Repairs

Director's Report -

Darby Creek trail update – Phase 2 work update. Work should be completed early March., Phase 3 permit request to DEP submitted– Stream bank restoration/boardwalk. We expect to get cost estimates from Pennoni for Phase 3 in February. Will bid the work once we get permit – typically 9-12 months..

Brookline Park update – Storm Water management contract approved, Engineering for grading plan underway

McDonald field replacement lights status. Poles ordered, expect trenching for conduit to begin early February.

Merry Place Tennis court and skate park fencing complete. Elwell backstop to be replaced this month.

Paddock backstop scheduled to be replaced in February.

Winter HavaGood Times came out in early January, winter programs began last week.

Trail Summit – Saturday February 8 – Time 8:30-12pm

ARPA presentation – Monday, March 3 Commissioners meeting

Goals for 2025 for Parks and Recreation

Maintenance

Enhance participation in the Adopt a Park/Trail

Continue our tree planting program – funding sources, volunteer management, identifying locations

Land management plans

Capital projects

Darby Creek trail extension

Brookline Park development

Staffing

Succession planning – 3 key roles replaced in the next few years

Two new programming staff added last year

Adjusting job descriptions and job responsibilities to better reflect department needs and staff skill sets

Old Business. – N/A

New Business – N/A

Marc Merdinger made a motion to adjourn the meeting at 8:30pm.

Paul Davitt seconded it vote was unanimously approved 8-0.

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