



Board of Commissioners

[Agenda Link](#)

Date received: 09/08/2023 @ 0900
Date & Time posted: 09/08/2023 @ 0924

Minutes Link

Date received:
Date & Time posted:

Regular Meeting Agenda

Date: Monday, September 11, 2023
Location: 1014 Darby Rd, Havertown, Pa., 19083
Time: 7:00 P.M.

**HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, SEPTEMBER 11, 2023 AT 7:00 PM**

1. Opening of Meeting

- a. Roll Call
- b. Pledge of Allegiance

2. Police Department – Appointment Entry Level Police Officers

Motion: to appoint _____ as a Haverford Township Police Officer.

Voting order 1 2 3 5 7 8 9 4 6

Motion: to appoint _____ as a Haverford Township Police Officer.

Voting order 1 2 3 5 7 8 9 4 6

3. Proclamation – Recovery Month

Speaker: Peggy Murr – Havertown Alliance for Drug Awareness

4. Citizens Forum – 20 Minutes Registered Speakers/20 Minutes Agenda Items

5. Bureau of Fire Update

6. Township Auditor Update

7. David R. Burman – Township Manager’s Update

8. Approval of Minutes Regular Meeting Minutes of August 14, 2023

Motion: to approve the Regular Meeting Minutes of August 14, 2023

Voting order 1 2 3 5 7 8 9 4 6

9. Approval of Warrants

Motion: to approve the following warrant #9-2023 totaling \$3,552,798.50

General & Sewer fund Payroll for August 17, 2023 in the amount of \$806,345.03

General fund Payroll for August 31, 2023 in the amount of \$736,464.50

General Fund disbursements #9-2023 in the amount of \$1,149,829.95

Sewer Fund disbursements #9-2023 in the amount of \$577,983.01

**Community Development Block Grant Fund disbursement #9-2023
in the amount of \$47,172.50**

Capital Projects Fund disbursement #9-2023 in the amount of \$103,095.29

American Rescue Plan Fund disbursement #9, 2023 in the amount of \$114,619.35

Credit Card Statement ending August 27, 2023 in the amount of \$17,288.87

Voting order 1 2 3 5 7 8 9 4 6

10. Annual MMO (Minimum Municipal Obligation)

Motion: to approve the Annual Certification of Minimum Municipal Obligation as prepared by Thomas J. Anderson & Associates.

Voting order 1 2 3 5 7 8 9 4 6

11. Tax Settlements (3)

Motion: to approve the Settlement and Stipulation of Counsel in the matter of an owner initiated property tax assessment appeal for property located at 250 West Chester Pike (D.C. Folio #22-02-01280-00) pending in the Court of Common Pleas of Delaware County, No. CV-2022-009498 and authorize Counsel and proper officers of the Board to execute necessary documents.

Voting order 1 2 3 5 7 8 9 4 6

Motion: to approve the Settlement and Stipulation of Counsel in the matter of an owner initiated property tax assessment appeal for property located at 0 South Eagle Road (D.C. Folio #22-09-10657-00) pending in the Court of Common Pleas of Delaware County, NO. CV-2020-008492 and authorize Counsel and proper officers of the Board to execute necessary documents.

Voting order 1 2 3 5 7 8 9 4 6

Motion: to approve the Settlement and Stipulation of Counsel in the matter of an owner initiated property tax assessment appeal for property located at 5 Llandillo Road (D.C. Folio No. 22-02-00650-00) pending in the Court of Common Pleas of Delaware County No. CV-2020-009223 and authorize Counsel and proper officers of the Board to execute necessary documents.

Voting order 1 2 3 5 7 8 9 4 6

12. Ordinance No. P10-2023

Traffic (1st Reading)

Motion: to adopt the first reading of Ordinance No. P10-2023 establishing and rescinding traffic restrictions on the following highways:

Special Purpose Parking Zones

ESTABLISH:

In front of 1531 Dorchester Road

RESCIND:

In front of 2545 Rosemont Avenue

Voting order 1 2 3 5 7 8 9 4 6

13. Resolution No. 2323-2023

Haverford Township Day

Motion: to adopt Resolution No. 2323-2023 authorizing Chief John Viola to execute any and all documents with PaDot and be responsible for the safety and welfare of residents utilizing State Highways on Haverford Township Day, Saturday, October 7, 2023.

Voting order 1 2 3 5 7 8 9 4 6

14. Resolution No. 2325-2023

ARPA Money Purchase – Basketball Backstops

Motion: to adopt Resolution No. 2325-2023 that the Board of Commissioners of Haverford Township hereby approves the use of \$14,271.00 of the Township’s American Rescue Plan Fund allocation for the purchase of backstops in Grange Park and Preston Park.

Voting order 1 2 3 5 7 8 9 4 6

15. Resolution No. 2326-2023

ARPA Money – Darby Road Streetscape Project

Motion: to adopt Resolution No. 2326-2023 the Board of Commissioners desires to make improvements and financial investments in Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury’s Final Rule, as

Supplemental Planning Services for PROS (Parks and Recreation and Open Space Plan)

Motion: to award a Supplemental Planning Services Contract to Herbert, Rowland & Grubic, Inc., King of Prussia, PA, in the amount of \$25,048.15. This amount will be covered by the Delco Greenway Planning Grant Award.

Voting order 1 2 3 5 7 8 9 4 6

18. Continuation of Citizen's Forum for Non-Agenda Items

19. New business

20. Other business

21. Adjourn

Proclamation Recognizing September as Recovery Month

WHEREAS, substance use disorders affect individuals, families, and communities across our nation; and

WHEREAS, the U.S. Department of Health and Human Services' Substance Abuse and Mental Health Services Administration reported that 46.3 million people aged 12 or older (or about 16.5% of the population) met the applicable criteria for having a substance use disorder in the year 2020; and

WHEREAS, federal data shows the number of drug overdose deaths continues to rise, with nearly 110,000 deaths resulting from drug overdose in 2022; and

WHEREAS, a recent KFF poll found that nearly 1 in 10 adults in the United States have lost a family member to drug overdose and two-thirds of adults reported having a family member who has been addicted to alcohol or drugs; and

WHEREAS, the Haverford Township Police Department reports indicate that there have been 50 medical emergencies that were listed as opiate overdoses since 2021 and more than half of those incidents required the use of Narcan; and

WHEREAS, recovery from substance use disorders is not only possible but also an essential aspect of rebuilding lives, restoring families, and revitalizing communities; and

WHEREAS, the journey of recovery is one that requires strength, courage, and resilience, as individuals work to overcome obstacles; and

WHEREAS, the collective efforts of healthcare professionals, advocates, support networks, and community organizations play a crucial role in offering guidance, resources, and opportunities for those in need of recovery; and

WHEREAS, first recognized in 1989, Recovery Month is a national observance led by the Substance Abuse and Mental Health Services Administration every September to raise awareness about the importance of prevention, treatment, and recovery services, and to celebrate the successes of those who have embarked on the path of recovery; and

WHEREAS, during this month, we celebrate individuals living lives in recovery, honor the dedication of individuals in recovery, and acknowledge the role of families in supporting their loved ones; and

WHEREAS, in the month of September, we recognize the dedicated workers who provide essential prevention, treatment, and recovery support services that help to make recovery possible; and

WHEREAS, by coming together as a community to support recovery, we demonstrate our commitment to creating a society that promotes compassion, understanding, and a sense of belonging for all its members.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in the Township of Haverford in Delaware County, Pennsylvania do hereby proclaim September as Recovery Month; and

BE IT FURTHER RESOLVED, that we call upon our governmental entities, community organizations, healthcare providers, and citizens to join in the national effort to raise awareness, provide resources, and foster an environment of acceptance and support for individuals and families on the path to and in recovery.

PROCLAIMED THIS 11TH DAY OF SEPTEMBER, 2023.

Township of Haverford

**By: C. Lawrence Holmes, Esq.
President**

***Attest: David R. Burman
Township Manager***

**HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MONDAY, AUGUST 14, 2023 AT 7:00 PM**

1. **Opening of Meeting** – President of the Board, Commissioner Holmes opened the meeting and indicated that the Board met in Executive Session prior to the meeting and two other times regarding real estate matters.

a. Roll Call – 8 Commissioners were present at roll call: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

Commissioner Cavender was absent.

Also present were: David R. Burman, Township Manager, Ross Anderson, CPA, Township Auditor, John Walko, Esq., Township Solicitor, Chief John Viola, Paramedic Chief Jim McCans, Brian Barrett, Parks & Recreation Director, Eileen Mottola, Assistant Parks and Recreation Director, Kelly Kirk, Zoning Hearing Officers and Chuck Faulkner, Pennoni Associates.

b. Pledge of Allegiance

2. **Presentation:** Brookline Park Master Plan Update presented by Simone Collins. Discussion began.

3. **Citizens Forum – 20 Minutes Registered Speakers/20 Minutes Agenda Items**

Mike Brenner – 18 Patton Drive – Mr. Brenner presented to the Board his idea for an accessible, inclusive sport facility in the Township – known as Bankshot Basketball.

Robert Flannigan – Brookline Boulevard resident – spoke on the recent suicides in the township and how it has directly touched his family. This is a prevalent problem; especially the high rate of military. He also spoke on crime in the township.

Lynn Elliott – Polo Road resident – the township needs to press the pause button on this project with Lower Merion Township. Trees will be cut down to make way for buses.

Donna Rabena – Havertown resident – spoke on her idea of accelerating restoration of HT streets.

Alan Polsky – Kenmore Road resident – Mr. Polsky is in favor of the Brookline Park. However, he did have parking, maintenance and bathroom concerns.

END OF REGISTERED SPEAKERS

Open Forum

Michele Alvare – Hastings Avenue – Chair of Parks and Recreation Board – She asked that the Board approve the plan. There was a great deal of public input.

Jaime Jilozian – 203 Landover Road – She thanked the board for taking on a Master Plan for the Brookline Park. This is fabulous.

Monet Reilly – 400 Glendale Road and 9th Ward Commissioner Candidate.

Ms. Reilly met with residents in the Pilgrim Garden section. They had concerns about Warrior Road. She is excited about the Brookline Park and the possibility of Bankshot Basketball.

Rev. Tim Johansen – Pastor, Temple Lutheran Church and resident – A new park is a very exciting prospect. He asked Brian Barrett if bathrooms would be a problem? Brian said no.

Melissa Raffle - 245 Kenmore Road – Ms. Raffle is a part of the Steering Committee. This park is going to be beautiful.

END OF CITIZENS FORUM

Commissioner Holmes did offer Mr. Flannigan his condolences on his family losses. If anyone is in crisis, the Suicide Hotline number is 988.

4. Bureau of Fire Update – presented by Commissioner Wechsler. Commissioner Wechsler thanked the Manoa Fire Company, Marine Unit 56, Search and Rescue for responding to Upper Makefield, Bucks County, on July 15th.

5. Township Auditor Update – Mr. Anderson reviewed the warrants and found no discrepancies.

6. David R. Burman – Township Manager’s Update

Thanks for public works and first responder efforts during and after storms from last Monday.

8/26/2023 – Shredding Event

9/9/2023 – Music Festival

10/7/2023 – Haverford Township Day

10/14/2023 – Music Festival

11/25/2023 – E-Waste Event

7. Approval of Minutes Regular Meeting Minutes of July 10, 2023

Motion made by Commissioner Quinn and seconded by Commissioner Gondek to approve the Regular Meeting Minutes of July 10, 2023.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

8. Approval of Warrants

Motion made by Commissioner McCloskey and seconded by Commissioner Wechsler to approve the following warrant #8-2023 totaling \$4,340,904.29

**General & Sewer fund Payroll for July 20, 2023 in the amount of \$823,013.59
General & Sewer fund Payroll for August 3, 2023 in the amount of \$856,386.27
General Fund disbursements #8-2023 in the amount of \$1,715,397.31
Sewer Fund disbursements #8-2023 in the amount of \$411,932.86
Community Development Block Grant Fund disbursement #8-2023
in the amount of \$46,602.00
Capital Projects Fund disbursement #8-2023 in the amount of \$328,438.50
American Rescue Plan Fund disbursement #8-2023 in the amount of \$132,606.12
Credit Card Statement ending July 27, 2023 in the amount of \$27,527.64**

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

9. Two Assessment Appeals

Motion made by Commissioner McCloskey and seconded by Commissioner Trombetta to approve the settlement and stipulation of Counsel in matter of an owner initiated property tax assessment appeal for property located at 731 Ashurst Road (D.C. Folio #22-08-00045-00) pending in the Court of Common Pleas of Delaware County No. 2021-009930 and authorize Counsel and proper officers of the Board to execute necessary documents.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

Motion made by Commissioner McCloskey and seconded by Commissioner Trombetta to approve the settlement and stipulation of Counsel in matter of an owner initiated property tax assessment appeal for property located at 773 Haverford Road (Bryn Mawr Village) (D.C. Folio #22-05-00360-01) pending in the Court of Common Pleas of Delaware County No. 2022-009291 and authorize Counsel and proper officers of the Board to execute necessary documents.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

10. 2024 Budget Adoption Schedule

Motion made by Commissioner McCloskey and seconded by Commissioner Trombetta to adopt the 2024 Budget Adoption Schedule.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

11. Parks and Recreation – Brookline Park Master Plan

Motion made by Commissioner Hart and seconded by Commissioner Quinn to adopt the Brookline Park Master Plan as a guide for the future development and renovation of Brookline Park.

Roll Called.

6 Commissioners voted Yes: Commissioners Gondek, McCloskey, Quinn, Hart, Wechsler and Trombetta.

2 Commissioners voted No: Commissioners Forste-Grupp and Holmes.

12. Resolution No. 2322-2023

Preliminary/Final Plan of Subdivision - Lawson Avenue

Motion made by Commissioner McCloskey and seconded by Commissioner Wechsler to adopt Resolution No. 2322-2023 approving the Preliminary/Final Plan of Subdivision for Sleepy Valley Holdings, LLC, 774 Lawson Avenue, Havertown, Haverford Township, Delaware County, known as D.C. Folio No. 22-08-00649-00 has been submitted to subdivide a 15,228 square foot lot into two parcels, with Lot “1” to contain 7,233 square feet, and Lot “2” to contain 7,995 square feet. An existing single family home is to be demolished, and two new single family dwellings will be constructed with associated improvements. The existing lot contains three nonconforming parcels, shown on the plan as Parcels “A”, “B”, & “C”. The subject property is within the R-4 Zoning District, and is located in the 8th Ward. The aforesaid plans were prepared by Yohn Engineering, LLC, Collegeville, PA 19426, dated December 20, 2022, and last revised on May 17, 2023; subject to following conditions:

1. The applicant will comply with the items of the Township Engineer’s review letter dated June 6, 2023 to the satisfaction of the Township.

2. Prior to recording the by-right subdivision plan dated December 20, 2023, and last revised on May 17, 2023 as a final plan, the applicant shall pursue the variances needed to implement the “alternative” plan to retain the existing house on Lot 1 by applying to the Haverford Township Zoning Hearing Board.

3. In the event that the Zoning Hearing Board grants the necessary relief to implement the “alternate” plan as the final plan, and if no appeal is taken from such approval, the applicant shall record and develop the properties in accordance with the “alternate” plan.

Roll Called.

7 Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler and Trombetta

1 Commissioner voted No: Commissioner Holmes

13. Resolution No. 2324-2023

ARPA - Parks and Recreation - LED Lights

Motion made by Commissioner Hart and seconded by Commissioner Wechsler to adopt Resolution No. 2324-2023 that the Board of Commissioners of Haverford Township hereby approves the use of \$12,769.36 of the Township’s American Rescue Plan Fund allocation for the purchase of LED replacement lights in Bailey Park, Highland Farms Park, Elwell Field, Preston, Westgate Park and Merry Place

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

14. Contract Awards

Public Works

2023 – 2024 Salt Contract

Motion made by Commissioner Wechsler and seconded by Commissioner Hart to award the 2023-2024 Salt Contract to Eastern Salt Company, Inc, in the amount of \$73.73 /ton; submitting the lowest responsible bid.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

Purchases

Police Department - 4 Traffic Speed Signs with Software and Hardware

Motion made by Commissioner Wechsler and seconded by Commissioner Quinn to authorize the purchase of 4 Traffic Speed Signs with Software and Hardware from All Traffic Solutions, 3100 Research Drive, State College, PA, under CoStars Contract 012-E22-305, in the amount of \$21,231.19.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

Parks and Recreation – LED Lights

Motion made by Commissioner Hart and seconded by Commissioner Quinn to authorize the purchase of LED lights for Basketball courts in Bailey Park, Highland Farms Park, Elwell Field, Preston, Westgate Park and Merry Place from Colonial Electric Supply Company, Inc., King of Prussia, PA, under CoStars Contract #008-E22-779, in the amount of \$12,769.36; to be paid from the Township's American Rescue Plan Fund.

Roll Called.

All Commissioners voted Yes: Commissioners Gondek, Forste-Grupp, McCloskey, Quinn, Hart, Wechsler, Trombetta and Holmes.

15. Continuation of Citizen's Forum for Non-Agenda Items

Todd Hall – Country Club Lane resident – Mr. Hall thanked the Parks and Recreation Department for another great summer camp program.

Michelle Alvare thanked the Board for approving the Brookline Park plan.

Monet Reilly – Ms. Reilly indicated that Walk-ability to Merry Plan is terrible. She asked when AQUA is going to repave Glendale Road. She thanked the Board for approving the purchase of the two new evacuation chairs.

16. New business – none to report.

17. Other business

1st Ward Commissioner Brian Gondek, Esq.

Summer is winding down. He announced that his eldest daughter will begin college.

He reminded everyone to stay safe.

2nd Ward Commissioner Sheryl Forste-Grupp, Ph.D.

Commissioner Forste-Grupp announced that the library is ending their Summer Reading Program. She highlighted the amount of minutes of reading time throughout the summer.

3rd Ward Commissioner Kevin McCloskey, Esq.

Commissioner McCloskey announced the two upcoming music festivals: September 9th and October 14th.

7th Ward Commissioner Conor Quinn

Commissioner Quinn stated that the township did not cut the trees on Brookline Boulevard; PaDot did.

8th Ward Commissioner Gerry Hart, M.D.

Commissioner Hart thanked the Board for approving the Brookline Park plan and for the Steering Committee's work.

9th Ward Commissioner William F. Wechsler

Commissioner Wechsler reminded everyone that football and soccer practices have begun and normally finish around 8:30 – 9 p.m. Please be careful driving.

4th Ward Commissioner Judy Trombetta

Commissioner Trombetta announced three township programs: Senior/Widowed/Disabled Residents Economic Recovery Payment Program which will end December 15, 2023. For those that are interested in composting, the first 600 households can try it out free for two months and Women and Minority business owners may apply for a grant up to \$10,000.00.

She thanked the IT Department and Christina Mann for the new website look!

Commissioner Trombetta thanked the Parks and Recreation Department for another wonderful summer camp year. Her son was a participant.

6th Ward Commissioner Larry Holmes, Esq.

Commissioner Holmes thanked all the Citizen Forum participants.

The Board has acted on the Brookline Park. He did thank all those that selflessly worked on the project.

He, too, announced that his son is going off to college.

18. All Commissioners agreed to adjourn.

Thomas J. Anderson & Associates, Inc.

MUNICIPAL PENSION SPECIALISTS

115 WESTTOWN RD., STE 101
WEST CHESTER, PA 19382
(610) 430-3385 FAX (610) 430-3387

August 2, 2023

Ms. Aimee Cuthbertson, CPA
Director of Finance
HAVERFORD TOWNSHIP
1014 Darby Rd.
Havertown, PA 19083

RE: 2024 Financial Requirement and Minimum Municipal Obligation

Dear Aimee:

Enclosed is the Financial Requirement and Minimum Municipal Obligation (MMO) for your municipality's Pension Plan(s) for the upcoming 2024 plan year. Act 205 requires that the Chief Administrative Officer (CAO) of the pension plan(s) shall submit to the governing body of the municipality the financial requirement. **This annual report must be presented to the governing body on or before the last business day in September (September 29, 2023).**

The payroll amount used in your 2024 budget was computed by obtaining from you, the earnings for the active full-time members of the pension plan(s) as of June 30, 2023 and then doubling this figure in order to arrive at the projected annual payroll for the year in which the budget is prepared. The budgeted administrative expenses were based upon the expenses reported in the plan(s)' most recent Act 205 Actuarial Report.

Line 9 of the plan(s) MMO represents the minimum obligation permitted based upon actuarial smoothing. Line 10 reflects the MMO based upon the plan(s) market value of assets. The reason we are bringing this to your attention is to make you aware of the plan(s) higher MMO requirement(s) based upon market value without the smoothing provision.

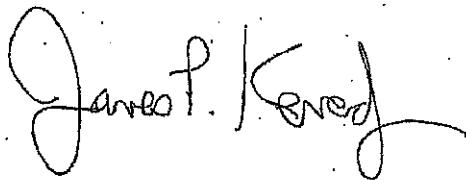
We understand the economic hardships that are facing local governments; however, from an actuarial funding standpoint we strongly recommend, if at all possible, your municipality gives consideration to providing additional funding above the minimum smoothing based MMO requirement(s).

Ms. Aimee Cuthbertson, CPA
August 2, 2023
Page two

In order to avoid any confusion, we are requesting that you identify the MMO on line 9 or 10 and the amount your municipality elects to utilize in funding the plan's 2024 MMO obligation and clearly write in your election # and the dollar amount on the 2024 MMO budget worksheet in the spaces provided above the signature line.

These reporting requirements will be closely monitored by the Department of the Auditor General in future audits. Therefore, if you should have any questions concerning any of the above, please do not hesitate to contact our office. Upon approval, please forward a signed/dated copy of this 2024 MMO budget for our records with your election(s).

Sincerely,

A handwritten signature in cursive script that reads "James P. Kennedy". The signature is written in dark ink and is positioned above the typed name and title.

JAMES P. KENNEDY
President

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2024**

NAME OF MUNICIPALITY:
COUNTY:

**Haverford Township
Delaware**

**POLICE
PENSION PLAN**

1	TOTAL ANNUAL PAYROLL Estimated Payroll	\$7,500,000
2	NORMAL COST AS A PERCENTAGE OF PAYROLL (Derived from latest actuarial valuation) 1/1/23	14.85%
3	TOTAL NORMAL COST (Item 1 x Item 2)	\$1,113,750
4	AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation)	\$2,574,164
5	TOTAL ADMINISTRATIVE EXPENSES (Based on Estimate)	\$19,518
6	FINANCIAL REQUIREMENT (+ Item 3 + Item 4 + Item 5)	\$3,707,432
7	TOTAL MEMBERS CONTRIBUTIONS	\$375,000
8	FUNDING ADJUSTMENT (Derived from latest actuarial valuation)	\$0
9	MINIMUM MUNICIPAL OBLIGATION (+ Item 6 - Item 7 - Item 8)	\$3,332,432
10	MINIMUM MUNICIPAL OBLIGATION BASED UPON MARKET VALUE OF ASSETS	\$4,325,455

I elect line _____ (9 or 10) as my 2024 MMO in the amount of \$ _____

Signature of Chief Administrative Officer

Date Certified to Governing Body

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2024**

NAME OF MUNICIPALITY:
COUNTY:

HAVERFORD TOWNSHIP
DELAWARE

NON-UNIFORMED
PENSION PLAN

1 TOTAL ANNUAL PAYROLL Estimated Payroll	\$5,200,000
2 NORMAL COST AS A PERCENTAGE OF PAYROLL (Derived from latest actuarial valuation)	9.57%
	1/1/23
3 TOTAL NORMAL COST (Item 1 x Item 2)	\$497,640
4 AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation)	\$1,519,261
5 TOTAL ADMINISTRATIVE EXPENSES (Based on Estimate)	\$20,818
6 FINANCIAL REQUIREMENT (+ Item 3 + Item 4 + Item 5)	\$2,037,719
7 TOTAL MEMBERS CONTRIBUTIONS	\$234,000
8 FUNDING ADJUSTMENT (Derived from latest actuarial valuation)	\$0
9 MINIMUM MUNICIPAL OBLIGATION (+ Item 6 - Item 7 - Item 8)	\$1,803,719
10 MINIMUM MUNICIPAL OBLIGATION BASED UPON MARKET VALUE OF ASSETS	\$2,802,473

I elect line _____ (9 or 10) as my 2024 MMO in the amount of \$ _____

Signature of Chief Administrative Officer

Date Certified to Governing Body

FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2024
(FOR INTERNAL USE ONLY)

FOR
ILLUSTRATIVE
PURPOSES

NAME OF MUNICIPALITY:
COUNTY:

Haverford Township
Delaware

LIBRARY
PENSION PLAN

1	TOTAL ANNUAL PAYROLL		\$0
	Estimated Payroll		
2	NORMAL COST AS A PERCENTAGE OF PAYROLL		0.00%
	(Derived from latest actuarial valuation)	1/1/23	
3	TOTAL NORMAL COST		\$0
	(Item 1 x Item 2)		
4	AMORTIZATION REQUIREMENT		\$40,108
	(Derived from latest actuarial valuation)		
5	TOTAL ADMINISTRATIVE EXPENSES		\$550
	(Based on Estimate)		
6	FINANCIAL REQUIREMENT		\$40,658
	(+ Item 3 + Item 4 + Item 5)		
7	TOTAL MEMBERS CONTRIBUTIONS		\$0
8	FUNDING ADJUSTMENT		\$0
	(Derived from latest actuarial valuation)		
9	MINIMUM MUNICIPAL OBLIGATION		\$40,658
	(+ Item 6 - Item 7 - Item 8)		
10	MINIMUM MUNICIPAL OBLIGATION BASED UPON MARKET VALUE OF ASSETS		\$67,026

I elect line _____ (9 or 10) as my 2024 MMO in the amount of \$ _____

Signature of Chief Administrative Officer

Date Certified to Governing Body

Thomas J. Anderson & Associates, Inc.

MUNICIPAL PENSION SPECIALISTS

115 WESTTOWN RD., STE 101
WEST CHESTER, PA 19382
(610) 430-3385 FAX (610) 430-3387

August 2, 2023

Ms. Aimee Cuthbertson, CPA
Director of Finance
HAVERFORD TOWNSHIP
1014 Darby Rd.
Havertown, PA 19083

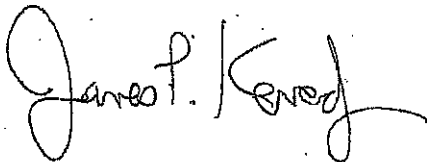
RE: 2024 Financial Requirement and Minimum Municipal Obligation

Dear Aimee:

Enclosed is the Financial Requirement and Minimum Municipal Obligation (MMO) for your municipality's Pension Plan(s) for the upcoming 2024 plan year. Act 205 requires that the Chief Administrative Officer (CAO) of the pension plan(s) shall submit to the governing body of the municipality the financial requirement of the pension plan(s) for the following plan year (2024). This annual report must be presented to the governing body on or before the last business day in September (September 29, 2023).

If you should have any questions concerning any of the above, please do not hesitate to contact me. Upon approval, please forward a signed/dated copy of this 2024 MMO budget for our records.

Sincerely,



JAMES P. KENNEDY
President

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2024**

NAME OF MUNICIPALITY:
COUNTY:

HAVERFORD TOWNSHIP
DELAWARE

	NON-UNIFORMED DEF. CONT.
1. TOTAL ANNUAL PAYROLL (Estimated payroll)	3,500,000
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/23	4.50%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	157,500
4. TOTAL ADMINISTRATIVE EXPENSES	4,150
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4)	161,650
6. MINIMUM MUNICIPAL OBLIGATION	161,650

Signature of Chief Administrative Officer

Date Certified to Governing Body

For
ILLUSTRATIVE
PURPOSES

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2024**

NAME OF MUNICIPALITY:
COUNTY:

HAVERFORD TOWNSHIP
DELAWARE

LIBRARY
DEF. CONT.

1. TOTAL ANNUAL PAYROLL (Estimated payroll)	600,000
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/23	4.50%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	27,000
4. TOTAL ADMINISTRATIVE EXPENSES	650
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4)	27,650
6. MINIMUM MUNICIPAL OBLIGATION	27,650

Signature of Chief Administrative Officer

Date Certified to Governing Body

ORDINANCE NO. P10-2023

AN ORDINANCE OF THE TOWNSHIP OF HAVERFORD, COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA, FURTHER AMENDING AND SUPPLEMENTING ORDINANCE NO. 1960, ADOPTED JUNE 30, 1986, AND KNOWN AS "GENERAL LAWS OF THE TOWNSHIP OF HAVERFORD" CHAPTER 175, VEHICLES AND TRAFFIC.

BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, and it is hereby enacted and ordained by the authority of the same:

SECTION 1. That Section 175-95, SCHEDULE XX: Special Purpose Parking Zones

ESTABLISH:

In front of 1531 Dorchester Road

RESCIND:

In front of 2545 Rosemont Avenue

SECTION 2. Upon effective date of this ordinance, the Highway Department shall install appropriate signs in the designated section or zones giving notice of the regulations aforesaid.

SECTION 3. Any ordinance or part of an ordinance to the extent that it is inconsistent herewith is hereby repealed.

ADOPTED this day of 2023.

TOWNSHIP OF HAVERFORD

**BY: C. Lawrence Holmes, Esq.
 President
 Board of Commissioners**

**Attest: David R. Burman
 Township Manager/Secretary**

RESOLUTION NO. 2323-2023

WHEREAS, the Board of Commissioners designate Haverford Police Department's – Chief John Viola, to execute any and all documents with PaDot and be responsible for the safety and welfare of residents utilizing State Highways on Haverford Township Day, Saturday, October 7, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, authorize Chief John Viola, as the Township's designee.

RESOLVED this 11th day of September, 2023.

TOWNSHIP OF HAVERFORD

**By: C. Lawrence Holmes, Esq.
President
Board of Commissioners**

**Attest: David R. Burman
Township Manager/Secretary**

RESOLUTION No. 2325-2023

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Haverford Township Parks Basketball Backstops

WHEREAS, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

WHEREAS, on April 1, 2022, the U.S. Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to improve spaces in areas that have been impacted by the pandemic including improving park space; and,

WHEREAS, the Board of Commissioners has identified Haverford Township Parks Department purchase of new playground equipment within the adopted 2023 budget and the 2023 capital improvement plan; and,

WHEREAS, the Township has identified a need within two of our township parks to replace backstops at Grange and Preston basketball courts.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Haverford Township hereby approves the use of \$14,271 of the Township's American Rescue Plan Fund allocation for the purchase of backstops in Grange Park and Preston Park.

RESOLVED THIS 11th day of September, 2023.

TOWNSHIP OF HAVERFORD

Attest:

C. Lawrence Holmes, Esq, President

David R. Burman, Township Manager

RESOLUTION 2326-2023

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Darby Road Streetscape – Phase 3

WHEREAS, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

WHEREAS, on April 1, 2022, the U.S. Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to invest in public health improvements, economic recovery and development, services to disproportionately affected communities, and general government services, among other allowable purposes; and,

WHEREAS, the Board of Commissioners desires to make improvements and financial investments in Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

\$425,000 FOR THE DARBY ROAD STREETScape PHASE 3 PROJECT (INCLUDING ENGINEERING AND CONSTRUCTION MANAGEMENT)

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Haverford Township hereby approves the use of funds from the Township's American Rescue Plan Fund allocation for the above referenced project.

RESOLVED THIS 11th day of September, 2023.

TOWNSHIP OF HAVERFORD

Attest:

C. Lawrence Holmes, Esq, President

David R. Burman, Township Manager

RESOLUTION No. 2327-2023

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Haverford Township Parks Basketball Backstops

WHEREAS, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

WHEREAS, on April 1, 2022, the U.S. Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to improve spaces in areas that have been impacted by the pandemic including improving park space; and,

WHEREAS, the Board of Commissioners has identified Haverford Township Parks Department improvement of our basketball courts within the adopted 2023 budget and the 2023 capital improvement plan; and,

WHEREAS, the Township has identified a need within two of our township parks to pave two basketball courts and install new backboards and rims at Grange and Preston Park.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Haverford Township hereby approves the use of \$101,600. of the Township's American Rescue Plan Fund allocation for the paving of the courts and installing new backboards in Grange Park and Preston Park.

RESOLVED THIS 11th day of September, 2023.

TOWNSHIP OF HAVERFORD

Attest:

C. Lawrence Holmes, Esq, President

David R. Burman, Township Manager



TOWNSHIP OF
HAVERFORD

DELAWARE COUNTY
1014 DARBY ROAD
HAVERTOWN, PA 19083-2551
(610) 446-1000

Manager 610-446-1000 ext. 2208
Human Resources 610-446-1000 ext. 2233

LARRY HOLMES, ESQ, PRESIDENT
JUDY TROMBETTA, VICE PRESIDENT
DAVID R. BURMAN, TWP MANAGER/SECRETARY
AIMEE CUTHBERTSON, ASS'T TWP. MANAGER
JOHN R. WALKO ESQ., SOLICITOR
PENNONI ASSOCIATES, INC. ENGINEER

WARD COMMISSIONERS
1ST WARD BRIAN D. GONDEK
2ND WARD SHERYL FORSTE-GRUPP, PH.D
3RD WARD KEVIN MCCLOSKEY, ESQ
4TH WARD JUDY TROMBETTA
5TH WARD LAURA CAVENDER
6TH WARD LARRY HOLMES, ESQ
7TH WARD CONOR QUINN
8TH WARD GERARD T. HART, MD
9TH WARD WILLIAM F. WECHSLER

HAVTT 30519

September 6, 2023

David R. Burman, Township Manager
Haverford Township
1014 Darby Road
Havertown, PA 19083-2251

**RE: Darby Road Streetscape – Phase III
Contract No. R-34**


Dear Mr. Burman:

Attached herewith is a tabulation of the bids received on Friday, September 1, 2023, at 10:00 a.m. for the above referenced contract. The low bidder was MOR Construction Services, Inc. of Glen Mills, PA with a base bid amount of \$195,550.00, and add alternates totaling \$25,500.00. We have worked with MOR Construction Services in the past and have found their work to be satisfactory.

We recommend the Township consider awarding the base bid plus all add alternates to MOR Construction Services, Inc. in the low bid amount of \$221,050.00 contingent upon execution of the contract and supply of the required bonds and insurance.

Should you have any questions or comments, please do not hesitate to contact the undersigned.

Sincerely,
PENNONI


David Pennoni, PE
Township Engineer

CF/rg

cc: Aimee Cuthbertson, Assistant Township Manager

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The Township of Haverford
 Publication of Bids Received Until 10:00 AM
 Following Time on September 1, 2023

CONTRACT NO. R-34
 DUNN ROAD STREETSCAPE - PHASE II

MOR Construction Services, Inc.
 178 Schoolhouse Lane
 Clear Lake, PA 15842

Premier Concrete, Inc.
 2327 West Chester Pike
 Broomall, PA 19008

Foran's Concrete Inc.
 8655 W. Chester Pike
 Suite #837
 Newtown Square, PA 19070

Lewisville Site Contractors
 344 Gilbertville Road
 Gilbertville, PA 19325

T. Sciarra Contractors, Inc.
 1884 Oak Estate Road
 Doylestown, PA 19502

Manno Corporation
 1400 Crossman Rd
 P.O. Box 1203
 Harpeth, PA 18874

ITEM NO.	ESTIMATED QUANTITY/UNIT	DESCRIPTION	MOR Construction Services, Inc.		Premier Concrete, Inc.		Foran's Concrete Inc.		Lewisville Site Contractors		T. Sciarra Contractors, Inc.		Manno Corporation	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A. BIDDERS														
34-1	150 LF	18" Upright Concrete Curb	\$ 125.00	\$ 22,500.00	\$ 90.00	\$ 16,200.00	\$ 162.00	\$ 29,160.00	\$ 130.00	\$ 20,400.00	\$ 200.00	\$ 36,000.00	\$ 168.00	\$ 30,420.00
34-2	3450 SF	4-inch Patterned or Plain Concrete Slabwalk	\$ 19.00	\$ 62,100.00	\$ 25.00	\$ 88,250.00	\$ 48.00	\$ 165,600.00	\$ 30.00	\$ 103,500.00	\$ 40.00	\$ 138,000.00	\$ 63.00	\$ 192,870.00
34-3	725 SF	4-inch Patterned Concrete Driveway Aprons	\$ 28.00	\$ 18,650.00	\$ 28.00	\$ 18,125.00	\$ 70.00	\$ 50,750.00	\$ 35.00	\$ 25,375.00	\$ 48.00	\$ 34,800.00	\$ 75.00	\$ 54,375.00
34-4	2 EA	Handicap Ramps	\$ 8,000.00	\$ 16,000.00	\$ 7,500.00	\$ 15,000.00	\$ 2,860.00	\$ 5,720.00	\$ 5,500.00	\$ 11,000.00	\$ 14,500.00	\$ 29,000.00	\$ 6,800.00	\$ 13,600.00
34-5	1 LR	Paving Restoration	\$ 7,000.00	\$ 7,000.00	\$ 15,000.00	\$ 15,000.00	\$ 27,963.62	\$ 27,963.62	\$ 22,900.00	\$ 22,900.00	\$ 20,000.00	\$ 20,000.00	\$ 52,450.00	\$ 52,450.00
34-6	1 LR	Installation of Decorative Light Foundations, Conduit and Wiring	\$ 22,500.00	\$ 22,500.00	\$ 40,000.00	\$ 40,000.00	\$ 33,143.38	\$ 33,143.38	\$ 23,780.00	\$ 23,780.00	\$ 43,000.00	\$ 43,000.00	\$ 37,490.00	\$ 37,490.00
34-7	5 EA	Closure of Curb Access Entrances	\$ 3,000.00	\$ 15,000.00	\$ 3,500.00	\$ 17,500.00	\$ 3,888.00	\$ 19,440.00	\$ 8,200.00	\$ 41,000.00	\$ 7,500.00	\$ 37,500.00	\$ 8,200.00	\$ 41,000.00
34-8	7 EA	Street Tree Planters w/Cobblestone Curb	\$ 3,200.00	\$ 22,400.00	\$ 2,000.00	\$ 14,000.00	\$ 4,939.00	\$ 34,573.00	\$ 15,900.00	\$ 111,300.00	\$ 4,200.00	\$ 29,400.00	\$ 5,300.00	\$ 37,100.00
34-9	1 LR	Pavement Markings	\$ 4,200.00	\$ 4,200.00	\$ 4,000.00	\$ 4,000.00	\$ 7,010.00	\$ 7,010.00	\$ 4,800.00	\$ 4,800.00	\$ 4,500.00	\$ 4,500.00	\$ 5,300.00	\$ 5,300.00
34-10	100 CY	Miscellaneous Excavation and Backfill with PennDOT 2A or AASHTO No. 57 Stone	\$ 60.00	\$ 6,000.00	\$ 50.00	\$ 5,000.00	\$ 83.00	\$ 8,300.00	\$ 245.00	\$ 24,500.00	\$ 225.00	\$ 22,500.00	\$ 225.00	\$ 22,500.00
TOTAL BID			\$184,456.00		\$211,078.00		\$384,400.00		\$355,828.00		\$588,050.00		\$478,755.00	
Acknowledge Addendum 1			Yes		Yes		Yes		Yes		Yes		Yes	
B. ADD ALTERNATES														
34-11	300 SF	2-foot Wide Concrete Finish Band	\$ 60.00	\$ 18,000.00	\$ 40.00	\$ 12,000.00	\$ 64.10	\$ 19,230.00	\$ 61.00	\$ 18,300.00	\$ 33.00	\$ 9,900.00	\$ 114.00	\$ 34,200.00
34-12	7 EA	Furnishing and Installation of Deciduous Trees	\$ 800.00	\$ 5,600.00	\$ 1,000.00	\$ 7,000.00	\$ 1,000.00	\$ 7,000.00	\$ 1,000.00	\$ 7,000.00	\$ 3,000.00	\$ 21,000.00	\$ 1,100.00	\$ 7,700.00
34-13	1 LR	Furnishing and Installation of Plantings	\$ 2,500.00	\$ 2,500.00	\$ 12,500.00	\$ 12,500.00	\$ 8,000.00	\$ 8,000.00	\$ 11,350.00	\$ 11,350.00	\$ 10,000.00	\$ 10,000.00	\$ 5,250.00	\$ 5,250.00
ADD ALTERNATES TOTAL			\$25,500.00		\$35,100.00		\$39,990.00		\$49,140.00		\$90,250.00		\$57,620.00	
TOTAL BID WITH ADD ALTERNATES			\$210,056.00		\$246,178.00		\$424,390.00		\$404,968.00		\$678,300.00		\$536,375.00	
Bid Security			Yes		Yes		Yes		Yes		Yes		Yes	

We declare this to be a true Tabulation of Bids Received on September 1, 2023 by the Township of Haverford for Dunn Road Streetscape - Phase II

PREPARED BY: 
 David Perreault, P.E., PENNSYLVANIA REGISTERED PROFESSIONAL ENGINEER

HVERFORD TOWNSHIP MEMORANDUM

DATE: August 21, 2023

TO: David R. Burman, Township Manager

FROM: Brian Barrett – Director of Parks and Recreation

SUBJECT: Basketball Backstops

Attached is the quote for 4 Jayprop Basketball Backstops to replace the backstops at Grange and Preston Parks.

The total is \$14,271 which includes \$1615 shipping costs from General Recreation, Inc. The funding for this purchase will be with ARPA monies.

The purchase is made through COSTARS. The vendor's COSTARS # 122659

If there are any questions, I will be on hand for the Board of Commissioner work session September 5, 2023.

PRICE QUOTE
 DATE: 8/16/2023
 QUOTE # jaypro
 BY Larry McCullough
 CELL 610-331-6554
 PH 800-726-4793
 FX: 610-353-5161

GENERAL RECREATION, INC.
 PO BOX 440
 NEWTOWN SQUARE, PA 19073
larry@gen-rec.com



GENERAL RECREATION, INC.

CUST: HAVERFORD TOWNSHIP
 ATTN: Brian Barrett

TERMS:
 SHIPPED BY: CC
 F. O. B.: DEL
 SHIP DATE:
 PHONE: 610-446-9397
 EMAIL:

bbarrett@havtwp.org

Quantity	Model #	DESCRIPTION	Each	Total
BASKETBALL BACKSTOPS				
4		Jaypro Basketball Backstops SPA6-ALP-SG 5-9/16" dia straight post with 6' offset rectangular perforated aluminum backboard super goal and net	\$3,330.00	\$13,320.00
4		DISCOUNT	-\$166.00	-\$664.00
1		shipping	\$1,615.00	\$1,615.00
COSTAR-14 PA STATE CONTRACT				
ANY UNFORESEEN UNDERGROUND IMMOVABLE OBJECTS MAY REQUIRE AN ADDITIONAL FEE TO REMOVE				
THE PRICE INCLUDES SHIPPING COST			SUB:	\$14,271.00
NOT INCLUDE ARE UNLOADING , STORAGE AND INSTALLATION				
THE ABOVE EQUIPMENT CAN BE PURCHASED PA STATE CONTRACT & COSTARS -14 COSTARS VENDOR NUMBER 122659			Freight:	
Quote valid for 30 days			SUB:	\$14,271.00
To confirm order please sign below and fax to 610-353-5161			Sales Tax:	
Signature _____			Total:	\$14,271.00
GENERAL RECREATION, INC.				

HVERFORD TOWNSHIP MEMORANDUM

DATE: September 5, 2023

TO: David R. Burman, Township Manager

FROM: Brian Barrett – Director of Parks and Recreation

SUBJECT: Preston and Grange Basketball court resurfacing and install backboards

Attached is the quote for resurfacing basketball courts and installing new backboards and rims at Grange and Preston Parks.

The project was bid out and the lowest responsible bidder was SB Conrad Inc. The work includes the addendum for restoration of stone wall and concrete work at Preston Park. The total is \$101,600. The funding for this purchase will be with ARPA monies.

If there are any questions, I will be on hand for the Board of Commissioner work session September 5, 2023.



TOWNSHIP OF
HAVERFORD

DELAWARE COUNTY
1014 DARBY ROAD
HAVERTOWN, PA 19083-2551
(610) 446-1000

Manager 610-446-1000 ext. 2208
Human Resources 610-446-1000 ext. 2233

LARRY HOLMES, ESQ, PRESIDENT
JUDY TROMBETTA, VICE PRESIDENT
DAVID R. BURMAN, TWP MANAGER/SECRETARY
AIMEE CUTHBERTSON, ASS'T TWP. MANAGER
JOHN R. WALKO ESQ., SOLICITOR
PENNONI ASSOCIATES, INC. ENGINEER

WARD COMMISSIONERS
1ST WARD BRIAN D. GONDEK
2ND WARD SHERYL FORSTE-GRUPP, PH.D
3RD WARD KEVIN MCCLOSKEY, ESQ
4TH WARD JUDY TROMBETTA
5TH WARD LAURA CAVENDER
6TH WARD LARRY HOLMES, ESQ
7TH WARD CONOR QUINN
8TH WARD GERARD T. HART, MD
9TH WARD WILLIAM F. WECHSLER

HAVTT 22610

September 6, 2023

David R. Burman, Township Manager
Haverford Township
1014 Darby Road
Havertown, PA 19083-2251

**RE: Basketball Court Restoration
Preston Park and Grange Field
Contract No. REC-29**

Dear Mr. Burman:

Attached herewith is a tabulation of the bids received on Friday, September 1, 2023 at 10:00 a.m. for the above referenced contract. The low bidder was S.B. Conrad, Inc. of Chester Heights, PA with a base bid amount of \$92,600.00, and add alternates totaling \$9,000.00. We have worked with S.B. Conrad in the past and have found their work to be satisfactory.

We recommend the Township consider awarding the base bid plus all add alternates to S.B. Conrad, Inc. in the low bid amount of \$101,600.00 contingent upon the execution of the contract and supply of the required bonds and insurance.

Should you have any questions or comments, please do not hesitate to contact the undersigned.

Sincerely,

PENNONI

David Pennoni, PE
Township Engineer
CF/

cc: Aimee Cuthbertson, Assistant Township Manager
Brian Barrett, Director of Recreation

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Haverford Township
 Tabulation of Bids Received Until 10:00 a.m.
 Prevaling time on September 1, 2023

REV 1/22/21
 PAGE 1 of 1

CONTRACT NO. REC-25
 BASKETBALL COURT RESTORATION
 PRESTON PARK AND ORANGE FIELD

S.S. Conard, Inc.
 PO Box 251
 Chester Heights, PA 19017

Gensler Construction
 555 E. St. Andrews Drive
 Media, PA 19063

Forsika Concepts Inc.
 3553 W. Chester Pike
 Suite #337
 Newtown Square, PA 19073

T. Schiefer Contractors, Inc.
 3484 Old Station Road
 Doylestown, PA 18822

ITEM NO.	ESTIMATED QUANTITY		DESCRIPTION	S.S. Conard, Inc.		Gensler Construction		Forsika Concepts Inc.		T. Schiefer Contractors, Inc.	
		UNIT		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Base Bid											
A. Preston Park											
A1	550	SF	Major Crack Repair	\$28.00	\$15,400.00	\$10.00	\$5,500.00	\$17.00	\$9,350.00	\$100.00	\$55,000.00
A2	1	LS	Re-surfacing Basketball Court Area	\$31,000.00	\$31,000.00	\$32,270.00	\$32,270.00	\$31,228.47	\$31,228.47	\$70,000.00	\$70,000.00
A3	1	LS	Re-surface Driveway	\$5,500.00	\$5,500.00	\$5,000.00	\$5,000.00	\$10,458.31	\$10,458.31	\$12,000.00	\$12,000.00
A4	70	SF	Removal and Replacement of Concrete	\$100.00	\$7,000.00	\$15.00	\$1,050.00	\$149.00	\$10,430.00	\$85.00	\$5,950.00
				Subtotal: Preston Park		\$63,700.00		\$61,468.78		\$82,950.00	
B. Orange Field											
B1	150	SF	Major Crack Repair	\$26.00	\$4,200.00	\$10.00	\$1,500.00	\$27.00	\$4,050.00	\$100.00	\$22,500.00
B2	1	LS	Re-surface Basketball Court Area	\$28,000.00	\$28,000.00	\$37,000.00	\$37,000.00	\$49,544.95	\$49,544.95	\$54,000.00	\$54,000.00
B3	1	LS	Removal of Existing Fencing	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$7,694.00	\$7,694.00	\$8,000.00	\$8,000.00
				Subtotal: Orange Field		\$33,700.00		\$41,000.00		\$61,500.00	
				TOTAL BASE BID FOR CONTRACT NO. REC-25		\$92,500.00		\$84,820.00		\$122,755.73	
				Acknowledgement of Addendum 1		YES		YES		YES	
				Bid Security		10% Bid Bond		10% Bid Bond		10% Bid Bond	
Add Alternates											
A. Preston Park											
A5	1	LS	Restoration of Existing Stone Vents	\$4,000.00	\$4,000.00	\$15,000.00	\$15,000.00	\$4,100.00	\$4,100.00	\$10,000.00	\$10,000.00
A6	200	SF	Removal and Replacement of Concrete	\$25.00	\$5,000.00	\$20.00	\$4,000.00	\$90.00	\$18,000.00	\$50.00	\$10,000.00
				TOTAL BID WITH ADD ALTERNATES		\$101,600.00		\$103,820.00		\$136,855.73	

We Declare this to be a True Tabulation of Bids
 Received on September 1, 2023 by the Township of Haverford
 for Contract No. REC-25: Basketball Court Restoration Preston Park and Orange Field

PIERCE PENNACCHI ASSOCIATES, INC.

 David Pennoni, P.E., PENNACCHI ASSOCIATES, INC.

HAVERFORD TOWNSHIP MEMORANDUM

DATE: August 30, 2023

TO: David R. Burman, Township Manager

FROM: Brian Barrett – Director of Parks and Recreation

SUBJECT: Supplemental planning services for PROS plan from HRG

Attached is a quote for supplemental planning services to our Park, Recreation, and Open Space Plan (PROS) from Herbert, Rowland & Grubic, Inc. (HRG). After reviewing HRG's draft PROS plan we decided we needed a more comprehensive asset inventory and a more implementable plan on how to improve our maintenance of our parks and playgrounds. The additional fee is \$25,048.15 and will be covered in total by the Delco Greenway Planning grant awarded to Haverford Township in September 2023.

If there are any questions, I will be on hand for the Board of Commissioner work session on September 5, 2023.



Herbert, Rowland & Grubic, Inc.
501 Allendale Road, Suite 203
King of Prussia, PA 19406
484.460.7050
www.hrg-inc.com

August 24, 2023

Haverford Township
1014 Darby Road
Haverford, PA 19083
Attn: Brian Barrett, Director of Parks and Recreation

Re: Parks, Recreation and Open Space Plan
Supplement #1

Dear Brian:

Herbert, Rowland & Grubic, Inc. (HRG) is pleased to submit the following SUPPLEMENT to the referenced AGREEMENT, executed on July 21, 2022, to provide supplemental planning services in response to Haverford Township (CLIENT) request dated July 31, 2023.

GENERAL PROJECT DESCRIPTION

1. Prepare and Facilitate an additional public meeting to affirm draft goals and objectives and potential connections. Summarize the findings and recommendations from the meeting.
2. Conduct two additional steering committee meetings to aid in plan preparation.
3. Conduct a comparison of maintenance staffing levels with municipalities of similar size to better understand current staffing structure and project future staffing needs.
4. Analyze other maintenance plans prepared by other communities to determine plan content for a proposed maintenance plan.
5. Analyze other tree preservation plans prepared by other communities to determine plan content for a proposed tree preservation plan.
6. Analyze other community park and open space sign regulations and compare them to Haverford's regulations and make recommendations for future implementation.
7. Utilizing Haverford Township's existing asset databased perform a replacement cost analysis and suggest timing for asset replacements based on remaining life expectancy.

SCOPE OF SUPPLEMENTAL SERVICES – REFER TO EXHIBIT 1

COMPENSATION

LUMP SUM

We propose to complete this supplemental work, identified in Exhibit 1, for a supplemental Lump Sum of:

Original Contract **\$74,951.85**

Supplement 1 Cost Breakdown

1. Additional Public Meeting	\$4,025.15
2. Two additional committee meetings	\$3,000.00
3. Staffing maintenance comparison	\$1,823.00
4. Maintenance Plan Structure	\$2,225.00
5. Tree Preservation Plan	\$3,200.00
6. Sign Regulations Analysis	\$4,325.00
7. Amenity Replacement Cost Analysis	\$6,450.00

Supplement # 1 Contract Total **\$ 25,048.15**

Revised Contract Value **\$100,000.00**

All Inclusive (Includes Labor, Expense, Sub Consultant Fees)

The work will be subject to the General Conditions of the original AGREEMENT. Our policy is to render invoices monthly based on the percentage of completion.

COMPLETION

CLIENT and HRG agree that the supplemental services will modify the time of completion upon receipt of your execution of this SUPPLEMENT as follows:

Original Contract	12 months*
Supplement #	2 months*
Revised Contract	14 months*

AUTHORIZATION

We have developed this SUPPLEMENT specifically with your project needs in mind. To execute this SUPPLEMENT and indicate your acceptance of these terms, and authorize the work to begin, please sign the CLIENT acceptance below and return a copy to our office.

This SUPPLEMENT and all attachments constitute an offer to amend the current contract with you. By having an authorized individual execute this SUPPLEMENT, you agree that you have read and understand this proposed SUPPLEMENT and all of its attached Exhibits and that you agree to all of the terms.

This SUPPLEMENT shall remain open and may be accepted by the CLIENT for thirty (30) days from the above date. Acceptance of the SUPPLEMENT after the end of the 30-day period shall be valid only if HRG

Haverford Township
Parks, Recreation and Open Space Plan – Supplement #1]
August 24, 2023

elects, in writing, to reaffirm the SUPPLEMENT and waive its right to reevaluate and resubmit the SUPPLEMENT.

If you have any questions concerning our SUPPLEMENT, including the attached Exhibits, please feel free to contact me to discuss them in greater detail. We appreciate the opportunity to provide you with professional services in this capacity and look forward to continuing to work with you on this project.

Sincerely,

Approved by:

Herbert, Rowland & Grubic, Inc.



Timothy J. Staub, AICP
Assistant Vice President

TJS
009472.0427

Accepted by:

CLIENT

TITLE

DATE

Proprietary Notice

This SUPPLEMENT contains proprietary information regarding Herbert, Rowland & Grubic, Inc. and is a work product containing business sensitive materials. This SUPPLEMENT was prepared in response to your request for your specific project and no portion of this SUPPLEMENT may be shared with any other party.