

# Haverford Township - Board of Commissioners

Meeting: Monday, July 08, 2024

Time: 7:00 p.m.

Location: Commissioners Meeting Room -1014 Darby Rd., Havertown PA, 19083

---

## Regular Meeting Agenda

### 1. Opening of Meeting

Roll Call

Pledge of Allegiance

### 2. Announcements:

The Board of Commissioners met in Executive Session on June 27th to discuss legal matters.

Invited Guest: Rebecca Yurkovich Sustainability and Resilience Manager, Delaware County Office of Sustainability - Haverford Township's designation as Delaware County's Sustainable Organization of the Year.

### 3. Citizens Forum – 20 Minutes – Registered Speakers – 20 Minutes – Agenda Items

### 4. Bureau of Fire Update

### 5. Township Auditor Update

### 6. Township Manager Update

### 7. Approval of Minutes Regular Meeting Minutes of June 10, 2024

Motion to adopt the Regular Meeting Minutes of June 10, 2024

### 8. Approval of Warrants

Motion to approve the following warrant #7-2024 totaling \$7,477,611.28

General & Sewer fund Payroll for June 20, 2024 in the amount of \$826,634.21

General & Sewer fund Payroll for July 3, 2024 in the amount of \$794,286.11

General Fund disbursements #7-2024 in the amount of \$3,188,972.87

Sewer Fund disbursements #7-2024 in the amount of \$228,930.28

Community Development Block Grant Fund disbursement #7-2024 in the amount of \$89,280.56

Capital Projects Fund disbursement #7-2024 in the amount of \$1,767,755.38

American Rescue Plan fund #7-2024 in the amount of \$560,870.07

Credit Card Statement ending June 27, 2024 in the amount of \$20,881.80

Credit Card Statement ending June 27, 2024 in the amount of \$20,881.80

## 9. Ordinance No. P9-2024

Amending Chapter 130, Peddling & Soliciting (2nd Reading)

Motion to adopt the second reading of Ordinance No. P9-2024 amending chapter 130, peddling and soliciting, to establish permitted hours for commercial solicitation between 9 a.m. and 7 p.m. between October 1st and March 31st and between 9 a.m. and 8 p.m. between April 1st and September 30th, to require a FBI background check for applicants, and to codify a “do not solicit” registry.

## 10. Ordinance No. P10-2024

Traffic (2nd Reading)

Motion to adopt the first reading of Ordinance No. P10-2024 authorizing traffic restrictions on the following highways:

Special Purpose Parking Zones

In front of 100 Lincoln Avenue

In front of 18 Rodman Avenue

## 11. Ordinance No. P10-2024

Traffic (1st Reading)

Motion to adopt the first reading of Ordinance No. P10-2024 authorizing traffic restrictions on the following highways:

Special Purpose Parking Zones

In front of 100 Lincoln Avenue

In front of 18 Rodman Avenue

Authorization – Traffic Calming Devices – Speed Humps

Motion to authorize the installation of Speed Humps the entire length of Rugby Road, Bryn Mawr, PA. Rugby Rd. qualifies for temporary speed bumps for the 2024 season, to be removed no later than 12/1/2024.

## 12. Ordinance No. P11-2024

Lease Agreement with the County of Delaware, PA (1st Reading)

Motion to adopt the first reading of Ordinance No. authorizing a lease with the County of

~ page 2 ~

[http://www.havtwp.org/Board\\_of\\_Commissioners.html#sec10](http://www.havtwp.org/Board_of_Commissioners.html#sec10)

### 13. Resolution No. 2386-2024

#### ARPA Bailey Park Sanitary Sewer Replacement

Motion to adopt Resolution No. 2386-2024 that the Board of Commissioners desires to make improvements and financial investments in Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

Bailey Park Sanitary Sewer Replacement in an amount not to exceed \$50,000 which will represent the required match and any other eligible project costs not covered by the 2024 Covid-19 ARPA Pennsylvania Small Water/Sewer grant awarded to Haverford Township in the amount of \$250,000.

### 14. Resolution No. 2387-2024

#### ARPA - Parks and Recreation - Brookline Park Playground Equipment

Motion to adopt Resolution 2387-2024 that the Board of Commissioners desires to make improvements and financial investments in several Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

Three Communication Boards for three parks. \$3,480.00

Landscape Structures, Inc. large composite for Brookline Park. \$104,075.00

Installation for Landscape Structure, Inc. composite for Brookline Park. \$39,200.00

### 15. Resolution No. 2388-2024

#### ARPA - Bureau of Fire - Air Packs; ARPA - Police Department - Body Camera Recording Systems and Car Camera Recording Systems

Motion to adopt Resolution No. 2388-2024 that the Board of Commissioners desires to make improvements and financial investments in several Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

Purchase: forty-eight Scott air packs for Haverford Township Bureau of Fire

Total cost - \$455,737.05

Purchase: forty-five new Motorola Watchguard Police Body Camera Recording Systems V700, \$140,000.00

Twenty-six new Motorola Watchguard Police in Car Mobile Recording Systems, \$200,000.00

### 16. Purchase Agreements/Contract Awards

#### Public Works

Motion to enter into a one-year purchase agreement with Petroleum Traders, submitting the lowest responsible bid, in the amount of \$2.415.8/Transport cost and \$2.5671/Tankwagon

Motion to award the Bailey Park Sanitary Sewer Replacement contract to A. Garguile & Sons, Inc., in the amount of \$149,900.00; submitting the lowest responsible bid.

#### Fire Companies and Police Department

Motion to authorize the purchase of forty-eight Scott air packs for Haverford Township Bureau of Fire from Municipal Emergency Services, under CoStars Contract 012-E23-337, in the amount of \$455,737.05.

#### Police Department

Motion to authorize the purchase of forty-five new Motorola Watchguard Police Body Camera Recording Systems V700, in the amount of \$140,000.00; Sourcewell Contract 101223-MOT and twenty-six new Motorola Watchguard Police in Car Mobile Recording Systems, in the amount of \$200,000.00; Sourcewell Contract 101223-MOT.

#### Skatium

Motion to approve professional services contract with C.B. Development, Inc, Philadelphia, PA for construction management services related to the Skatium Locker Room Renovation Project in the amount not to exceed \$60,000.

#### Parks and Recreation Department

Motion to authorize the purchase of one LSI Playbooster unit for Brookline Park, from General Recreation, in the amount of \$143,275.00, under CoStars #122659.

#### Haverford Township Free Library – Change Orders

Motion to approve Change Order in the amount of \$50,888.47 with Rycon Construction for the Library Renovation and Expansion GC Contract.

Motion to approve Change Order in the amount of \$4,283.70 with Dolan Mechanical for the Library Renovation and Expansion Plumbing Contract.

### 17. Appointments:

Motion to appoint (name to be voted on) to fill the unexpired five (5) year term on the Parks and Recreation Board to expire December 31, 2025.

Motion to appoint (name to be voted on) to fill the unexpired three (3) year term on the Human Relations Commission to expire December 31, 2024.

#### Senior Citizens Advisory Board:

Ward 6

Ward 9

18. Continuation of Citizen's Forum for Non-Agenda Items

19. New business

20. Other business

21. Adjourn

# Haverford Township - Board of Commissioners

---

Meeting: Monday, July 08, 2024

Time: 7:00 p.m.

Location: Commissioners Meeting Room -1014 Darby Rd., Havertown PA, 19083

---

## Regular Meeting Minutes

1. Opening of Meeting – President of the Board, C. Lawrence Holmes opened the meeting.

Roll Call - All Commissioners were present at roll call: Commissioners Gondek, Forste-Grupp, McCloskey, Cavender, Quinn, Hart, McCollum, Trombetta and Holmes.

Also present were: David R. Burman, Township, John Walko, Township Solicitor, Aimee M. Cuthbertson, CPA, Assistant Township Manager, Chief John Viola, Paramedic Chief Jim McCans, Brian Barrett, Parks and Recreation Director and Dave Pennoni, Township Engineer.

Pledge of Allegiance

2. Announcements:

The Board of Commissioners met in Executive Session on June 27th to discuss legal matters.

Invited Guest: Rebecca Yurkovich Sustainability and Resilience Manager, Delaware County Office of Sustainability - Haverford Township's designation as Delaware County's Sustainable Organization of the Year.

EAC members Pete Puglione and Sam Krakow both received Sustainability Awards.

3. Citizens Forum – 20 Minutes – Registered Speakers - 20 Minutes - Agenda Items

No speakers

4. Bureau of Fire Update presented by Commissioner Gondek

5. Township Auditor Update – Mr. Anderson was absent but did review the warrants and found no discrepancies. Mrs. Cuthbertson indicated that Mr. Anderson was meeting with her on Friday.

# Township of Haverford

Ordinance No. P9-2024

(Formatted for Accessibility)

An ordinance of Haverford Township, Delaware County, Pennsylvania, amending chapter 130, peddling and soliciting, to establish permitted hours for commercial solicitation between 9 a.m. and 7 p.m. between October 1st and March 31st and between 9 a.m. and 8 p.m. Between April 1st and September 30th, to require an FBI background check for applicants, and to codify a “do not solicit” registry.

Whereas, the Home Rule Charter of the Township of Haverford (“Township”) authorizes the Board of Commissioners (“Board”) to make and adopt ordinances consistent with the Constitution and laws of this Commonwealth and with the Charter; and

Whereas, the Charter and the Pennsylvania First Class Township Code grants the Board the authority to adopt ordinances prescribing the manner in which powers of the Township shall be carried out; and

Whereas, Chapter 130 of the Code of Ordinances of Haverford Township (“Code”) contains, provisions regulating peddling, soliciting and canvassing in Haverford Township; and

Whereas, the current language in the Code establishing a “sundown” curfew for commercial peddling and soliciting has been declared unconstitutional by courts across the United States; and

Whereas, the Township desires to balance the protection required to be afforded to commercial speech with the best interests of the health, safety, and welfare of the residents of Haverford Township and their right to quiet enjoyment of their properties; and

Whereas, the Township desires to establish clear, definitive, and objective hours that door-to-door solicitors and peddlers know they are permitted to operate; and

Whereas, the Board of Commissioners desires to establish a curfew for commercial soliciting as the hours between 9:00 a.m. and 7:00 p.m. during the 6 months beginning October 1st and ending March 31st, and the hours between 9:00 a.m. and 8:00 p.m. during the months beginning April 1st and ending September 30st; and

Whereas, the hours of operation desired by the Township are identical to the curfew hours for commercial soliciting established under 52 Pa. Code § 111.9, Door-to-door sales, of the Pennsylvania Public Utility Code; and

Whereas, such hours of operation are intended to permit commercial activity during reasonable, daylight hours, yet still provide protections to residents and their families from disturbances during evening hours when residents and their family members may be sleeping; and

Whereas, the Township finds that such hours of operation will best prevent injuries to solicitors and peddlers unfamiliar with Township residents’ properties under the cover of darkness; and

Whereas, the Township finds that such hours of operation will best prevent disruption of quality family time, disruption of children's sleep schedules, and unexpected doorbell chimes or door knocking that may startle and frighten residents and their children and pets and create additional disruptions for neighbors; and

Whereas, such hours of solicitation are compatible with the typical work schedules of Township residents, who commonly return home by 5:00 PM after a workday or remain home for the duration of a workday due to an increasing commonplace of remote working, and therefore provide commercial solicitors with the ability to communicate with the residents; and

Whereas, such hours of operation further protect residents against crimes that are more likely to be committed after dark by persons claiming to be or thought to be commercial solicitors, including trespass, burglary, and other property crimes;

Whereas, the Township desires to require applicants to obtain FBI background checks that can obtain criminal history information from other states, in addition to Pennsylvania, prior to issuing a license for a soliciting or peddling applicant;

Whereas, to further protect the health, safety, and welfare of the residents of Haverford Township and to protect their right to quiet enjoyment of their properties, the Board of Commissioners has administratively established a "Do Not Solicit" registry that allows residents to express their desire not to be solicited by peddlers and solicitors at any time; and

Whereas, the "Do Not Solicit" registry is provided to proposed peddlers and solicitors when they register with the Township to perform peddling and/or solicitor activities; and

Whereas, to further protect the health, safety, and welfare of the residents of Haverford Township and to protect their right to quiet enjoyment of their property, the Board of Commissioners desires to codify regulations concerning such commercial peddling and solicitation procedures;

Now, Therefore, be it Ordained and Enacted by the Haverford Township Board of Commissioners, Chapter 130, Part 10, of the Haverford Township Code of Ordinances shall be amended pursuant to the sections as set forth below:

Section I: Amendment of the Code. The Haverford Township Code of Ordinances, Chapter 130, Peddling and Soliciting, is hereby amended as follows:

Amendment A. Chapter 130, Section 130-10, Permitted Hours of Operation, Subsection A, is hereby amended to provide as follows, with Subsection B remaining unchanged:

#### §130-10. Permitted Hours of Operation

A. Commercial soliciting and peddling shall be limited to the hours between 9:00 a.m. and 7:00 p.m. during the 6 months beginning October 1 and ending March 31, and the hours between 9:00 a.m. and 8:00 p.m. during the months beginning April 1 and ending September 30.

Amendment B. A new Section 130-13, entitled "Do Not Solicit Registry", is hereby established to provide as follows:



### §130-13. Do Not Solicit Registry

1. The Township has established and manages a “Do Not Solicit Registry” for those landowners and residents of the Township who do not wish to be contacted by non-exempt door-to-door solicitors at their properties.
2. Any person in lawful possession and occupancy of any business, residence, house, apartment, or other dwelling unit in the Township may request to have their address placed on the Do Not Solicit Registry by submitting a request in writing to the person designated by the Township.
3. A resident’s listing on the Do Not Solicit Registry shall remain on the Do Not Solicit Registry unless and until a request to remove the same is submitted to the Township Police Department.
4. Any person in lawful possession and occupancy of any business, residence, house, apartment, or other dwelling unit in the Township may request to have their address removed from the Do Not Solicit Registry by submitting a request in writing to the Township Secretary or on-line, as provided by the Township. Such request shall include all information set forth in subsection 2 above, together with an affirmative statement that the individual, being authorized to do so, requests that the property be removed from the Do Not Solicit Registry.
5. The prohibition against non-exempt door-to-door solicitors entering properties on the Do Not Solicit Registry shall be in addition to, and not in place of, the prohibition against such individuals soliciting, peddling, or distributing on properties displaying “No Soliciting” or other similar sign or signs.

Amendment C. Chapter 130, Section 130-3.C, Application Procedure, Subsection 4, is hereby amended to provide as follows:

4. An FBI criminal history summary check (frequently referred to as an “FBI background check”) for the applicant dated no more than 90 days before the date of the application.

Section II: All Township elected and appointed officials are authorized to take all action necessary to ensure the implementation and effect the purpose hereof.

Section III: Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters herein are affected.

Section IV: This is effective ten (10) days following final adoption by the Board of Commissioners and publication as required by law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Board of Commissioners of the Township of Haverford.

Section V: The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and, should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Haverford Township Board of Commissioners hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Ordinance.

Adopted this 8th day of July, 2024.  
Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary

# Township of Haverford

## Ordinance No. P10-2024 - Traffic

An ordinance of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, further amending and supplementing Ordinance no. 1960, adopted June 30, 1986, and known as "General laws of the Township of Haverford" chapter 175, vehicles and traffic.

Be it enacted and ordained by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, and it is hereby enacted and ordained by the authority of the same:

Section 1. That 175-95 Schedule XX: Special Purpose Parking Zones.

In front of 100 Lincoln Avenue

In front of 18 Rodman Avenue

Section 2. Upon effective date of this ordinance, the Highway Department shall install appropriate signs in the designated section or zones giving notice of the regulations aforesaid.

Section 3. Any ordinance or part of an ordinance to the extent that it is inconsistent herewith is hereby repealed.

Adopted this 8th day of July, 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary

# Haverford Township Department Memorandum

To: Chief John Viola  
CC: Deputy Chief Joseph Hagan  
From: Sgt. T.J. Long, Special Operations Unit  
Date: November 6th, 2023  
RE: Rugby Road Traffic Study  
(Formatted for Accessibility)

---

A traffic study was conducted on Rugby Road. The data collected for the traffic study was done with the JAMAR LE Radar Recorder utilizing the STARnext software. Speed and volume data were compiled.

The study began on October 17th, 2023 and concluded on October 24th, 2023. Rugby Road is a two-way roadway that is not physically divided. The speed limit is 25 miles per hour.

## Results

### Volume:

The total volume of vehicles that traveled on Rugby Road during this study was 5,524. The number of vehicles that traveled east was 1,909. The number of vehicles that traveled west was 3,615. The daily average for vehicular traffic was 789 cars per day.

### Speed:

The results of this traffic study indicated that the average travel speed on Rugby Road was 26 miles per hour. The median speed (50%) was 25 miles per hour. The mode was 25 miles per hour. The study showed that 116 of the 4,603 vehicles recorded traveled above the enforceable speed limit (35 mph) indicating the need for enforcement to be low. The 85th percentile for speed was 30 miles per hour. The fastest recorded speed was 53 miles per hour.

Crash data was analyzed between 2018 and the date of this report for the Rugby Road. During this time there were no accidents documented by the Haverford Township Police Department where speeding was determined to be the primary factor.

Respectfully submitted,  
Sgt. T.J. Long

# Haverford Township Department Memorandum

RE: Rugby Road Petition  
(Formatted for Accessibility)

---

Mr. Jim Barrett of 763 Rugby Road submitted a petition for speed humps. Fourteen of the sixteen households have signed the petition in favor of having speed humps installed (resident at 758 Rugby is only in favor if they are at least two houses away from her house). I conducted a traffic study for Rugby Road which is attached. I also attached a copy of the Township Ordinance pertaining to Speed Humps.

1. The ordinance states that at least 80% of the households on the affected street must sign petition in support. This petition has 14 out of 16 for 87.5%.

2. The ordinance states that the average daily traffic (ADT) shall exceed either 1,000 vehicles per day or the peak hour volume of at least 100 vehicles. The ADT is 789 cars. However, the peak hour volume exceeded 100 on 4 out of the 5 weekdays.

Monday, 101 cars between 12:08 pm and 1:07 pm

Tuesday, 117 cars between 4:02 pm and 5:01 pm

Wednesday, 114 cars between 2:56 pm and 3:55 pm

Thursday, 115 cars between 3:48 pm and 4:47 pm

Friday, 95 cars between 3:56 pm and 4:55 pm

3. The ordinance states that the average vehicle speed based on the 85th percentile of the speeds shall not be less than 5 mph over the legally posted speed limit. The 85th percentile for speed was 30 mph.

Based on the peak hour volume and the 85th percentile for speed, Rugby Road would qualify for the speed humps.

Respectfully submitted,

Sgt. T.J. Long, #331  
Special Operations Unit  
Haverford Township Police Department  
1010 Darby Road, Havertown, PA 19083  
(W) 610-853-1298, X1165  
(C) 610-496-8536  
tlong@havpd.org

# Township of Haverford

Ordinance No. P11-2024

(Formatted for Accessibility)

An Ordinance of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania, authorizing a lease with the County of Delaware for a 160 sq.ft. portion of ground adjacent to the communication tower at 2325 Darby Road for County emergency communication equipment.

Whereas, Section 301.G of the Home Rule Charter for the Township of Haverford requires that the Board of Commissioners enact an ordinance for the lease of the Township's real property;

Whereas, the Township of Haverford desires to enter into a certain lease agreement with the County of Delaware for a certain 160 square foot +/- portion of ground located immediately adjacent to the existing communications tower located on the Township's real property at 2325 Darby Road, Havertown, for the purpose of installing, operating, and maintaining emergency services communications equipment on and for the communications tower;

Now, therefore, it is hereby ordained and enacted that:

Section I: Pursuant to Section 301.G of the Home Rule Charter, the Township hereby authorizes the lease agreement with the County of Delaware, a Second Class A County of the Commonwealth of Pennsylvania, for the 160 square foot portion of certain property controlled by the Township of Haverford located at 2325 Darby Road, Havertown, pursuant to the terms and conditions set forth in the lease agreement attached hereto as Exhibit "A" and incorporated herein. The Township Manager is authorized to execute any documents to further facilitate the lease agreement.

Section II: Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters herein are affected.

Section III: This is effective ten (10) days following final adoption by the Board of Commissioners and publication as required by law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Board of Commissioners of the Township of Haverford.

Adopted by the Township Board of Commissioners this                      day of August, 2024.  
Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary

Exhibit "A"  
Lease Agreement with the County of Delaware

# Township of Haverford

Resolution Number 2386-2024

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Infrastructure Projects

(Formatted for Accessibility)

Whereas, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

Whereas, on April 1, 2022, the U.S. Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to invest in public health improvements, economic recovery and development, services to disproportionately affected communities, infrastructure improvements and general government services, among other allowable purposes; and,

Whereas, the Board of Commissioners desires to make improvements and financial investments in Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

Bailey Park Sanitary Sewer Replacement in an amount not to exceed \$50,000 which will represent the required match and any other eligible project costs not covered by the 2024 Covid-19 ARPA Pennsylvania Small Water/Sewer grant awarded to Haverford Township in the amount of \$250,000.

Now, Therefore, be it Resolved, that the Board of Commissioners of Haverford Township hereby approves the use of funds from the Township's American Rescue Plan Fund allocation for the above referenced projects and initiatives.

Resolved this 8th day of July, 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary

# Township of Haverford

Resolution Number 2387-2024

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund

Recreation Facilities

(Formatted for Accessibility)

Whereas, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

Whereas, on April 1, 2022 the US Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to invest in public health improvements, economic recovery and development, services to disproportionately affected communities, and general government services, among other allowable purposes: and,

Whereas, the Board of Commissioners desires to make improvements and financial investments in several Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final rule as follows:

Three Communication Boards for three parks. ~~\$3,480.00~~  
Landscape Structures, Inc. large composite for Brookline Park. ~~\$104,075.00~~  
Installation for Landscape Structure, Inc. composite for Brookline Park. ~~\$39,200.00~~

Resolved this 8th day of July, 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary

# Township of Haverford

Resolution Number 2388-2024

American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund

Fire Department Air Packs & Police Department Body Camera Recording Systems and In-Car Mobile Recording Systems

(Formatted for Accessibility)

Whereas, Haverford Township's direct allocation from the Coronavirus State and Local Fiscal Recovery Fund was \$19.8 million;

Whereas, on April 1, 2022, the U.S. Department of Treasury released the Final Rule covering the Coronavirus State and Local Fiscal Recovery Fund, as created and directed by the American Rescue Plan Act authorizing recipients to use funds to invest in public health improvements, economic recovery and development, services to disproportionately affected communities, and general government services, among other allowable purposes; and,

Whereas, the Board of Commissioners desires to make improvements and financial investments in several Township projects and initiatives in accordance with the allowable spending structure as described by the U.S. Department of Treasury's Final Rule, as follows:

Purchase: sixty-seven Scott air packs for Haverford Township Bureau of Fire  
Total cost less Federal grant awarded to Brookline Fire Company - \$455,737.05

Purchase: forty-five new Motorola Watchguard Police Body Camera Recording Systems V700,  
\$140,000.00

Twenty-six new Motorola Watchguard Police in Car Mobile Recording Systems, \$200,000.00

Now, Therefore, be it Resolved, that the Board of Commissioners of Haverford Township hereby approves the use of funds from the Township's American Rescue Plan Fund allocation for the above referenced projects and initiatives.

Resolved this 8th day of July, 2024.

Township of Haverford

By: C. Lawrence Holmes, Esq.  
President Board of Commissioners

Attest: David R. Burman  
Township Manager/Secretary



# Haverford Township Department

## Public Works Department Memorandum

Date: June 28, 2024

To: Board of Commissioners & David R. Burman, Township Manager

From: Daniel Mariani, Director of Public Works

Re: Public Works Department Purchase

(Formatted for Accessibility)

---

### Description:

It is my recommendation that Haverford Township enter into a purchase agreement with the lowest responsible bidder, Petroleum Traders Corporation for a one-year contract to provide 87 Octane Gasoline.

### Business Information:

Petroleum Traders Corporation

P.O. Box 2357

Fort Wayne, IN 46801

Bid Amount:	TRANSPORT	TANKWAGON
OPIS PHILA AVERAGE	\$2.4507	\$2.4507
FIXED DIFFERENTIAL	\$-0.0349	\$+0.1164
TOTAL PRICE	\$2.4158	\$2.5671

### Description:

It is my recommendation that Haverford Township enter into a purchase agreement with the lowest responsible bidder, Petroleum Traders Corporation for a one-year contract to provide 87 Octane Gasoline.

### Business Information:

Petroleum Traders Corporation

P.O. Box 2357

Fort Wayne, IN 46801

Bid Amount:	TRANSPORT	TANKWAGON
OPIS PHILA AVERAGE	\$2.4507	\$2.4507
FIXED DIFFERENTIAL	\$-0.0349	\$+0.1164
TOTAL PRICE	\$2.4158	\$2.5671

# Haverford Township Department

## Fire Department Memorandum

Date: June 21, 2024  
To: Dave Burman, Township Manager  
From: John Viola, Police Chief  
Re: Air Pack Purchase  
(Formatted for Accessibility)

---

Request that Municipal Emergency Services, 7150 Airport Highway, Pennsauken Township, New Jersey, 08109 be awarded the contract for sixty-seven Scott Air Packs under CoStars Contract 012-E23-337.

Total price \$645,118.00 less \$189,380.95 Federal Grant awarded to Brookline Fire Company. Purchased through American Rescue Plan Act.

Price less grant amount \$455,737.05.

# Haverford Township Department

## Police Department Memorandum

Date: June 14, 2024  
To: David R. Burman, Township Manager  
From: John F. Viola, Police Chief  
Re: In-Car Camera and Body Camera Purchases

---

The following have reached the end of their life cycle. I am requesting the following new purchases:

Twenty-six new Motorola Watchguard In-Car Cameras and forty-five Watchguard Body Cameras to replace the current in-car camera/body camera systems.

The total for the entire system is \$340,000.00. The purchases include the cameras, related hardware, shipping and installation cost. The funding for this project will be paid with ARPA money.

The purchase is made through Sourcewell Contract 101223-MOT.

If there are any questions, I will be on hand for the Board of Commissioners regular meeting scheduled for July 8, 2024.

# Haverford Township Department

## Parks and Recreation Department Memorandum

Date: June 25, 2024  
To: David R. Burman, Township Manager  
From: Brian Barrett, Director of Parks and Recreation  
Subject: Brookline Park Playground Component and Installation  
(Formatted for Accessibility)

---

Attached is a quote for Brookline Park Playground structure made by Landscape Structures, Inc. Also attached is the cost for the installation.

The equipment was chosen by a small committee.

The total is \$143,275.00 which includes \$5,500.00 shipping costs from General Recreation, Inc. The funding for this purchase will be with ARPA monies.

The purchase is made through COSTARS. The vendor's COSTARS # 122659

If there are any questions, I will be on hand for the Board of Commissioner meeting on July 8, 2024.

# Haverford Township Department

## Finance Department Memorandum

Date: July 8, 2024  
To: David R. Burman, Township Manager  
From: Aimee Cuthbertson, Director of Finance/Asst Township Manager  
Re: Owner's Representative Professional Services Agreement – Skatium Locker Room Project  
(Formatted for Accessibility)

In January 2024, the Skatium Locker Room Renovation Project began in earnest with the appointment of BKP Architects, Inc of Philadelphia, PA to design a renovated space addressing the need to maximize and modernize our locker rooms. The newly designed space is intended to address current lack of personal space, lack of appropriate bathroom/shower facilities, and lack of adequate and inclusive space allowing participation for all in today's hockey and figure skating environments. The design phase is close to completion.

As the Skatium Advisory subcommittee prepares for presentation to the Board of Commissioners at its August 5 worksession, staff recognizes the need for an owner's representative to protect the interests of the Township in both the pre-construction, bidding and construction phases of the project. The owner's representative will work alongside the architect and eventual contractors on an executable construction plan ensuring that any and all steps are taken to keep the project moving towards a timely completion and within the approved financial and contractual terms. The current estimate is six (6) months of pre-construction/public bid activities and a six (6) month construction period.

Staff respectfully recommends C.B. Development Services, Inc of Philadelphia, PA be appointed as the Township's Owner Representative at a total cost not to exceed \$60,000.

# Haverford Township Department

## Parks and Recreation Department Memorandum

Date: June 25, 2024  
To: David R. Burman, Township Manager  
From: Brian Barrett, Director of Parks and Recreation  
Subject: Brookline Park Playground Component and Installation  
(Formatted for Accessibility)

---

Attached is a quote for Brookline Park Playground structure made by Landscape Structures, Inc. Also attached is the cost for the installation. The equipment was chosen by a small committee. The total is \$143,275.00 which includes \$5,500.00 shipping costs from General Recreation, Inc. The funding for this purchase will be with ARPA monies. The purchase is made through COSTARS. The vendor's COSTARS # 122659

If there are any questions, I will be on hand for the Board of Commissioner meeting on July 8, 2024.

# Haverford Township Department

## Finance Department Memorandum

Date: July 8, 2024  
To: David R. Burman, Township Manager  
From: Aimee Cuthbertson, Director of Finance/Asst Township Manager  
Re: Owner's Representative Professional Services Agreement - Skatium Locker Room Project  
(Formatted for Accessibility)

---

In January 2024, the Skatium Locker Room Renovation Project began in earnest with the appointment of BKP Architects, Inc of Philadelphia, PA to design a renovated space addressing the need to maximize and modernize our locker rooms. The newly designed space is intended to address current lack of personal space, lack of appropriate bathroom/shower facilities, and lack of adequate and inclusive space allowing participation for all in today's hockey and figure skating environments. The design phase is close to completion. As the Skatium Advisory subcommittee prepares for presentation to the Board of Commissioners at its August 5 worksession, staff recognizes the need for an owner's representative to protect the interests of the Township in both the pre-construction, bidding and construction phases of the project. The owner's representative will work alongside the architect and eventual contractors on an executable construction plan ensuring that any and all steps are taken to keep the project moving towards a timely completion and within the approved financial and contractual terms. The current estimate is six (6) months of pre-construction/public bid activities and a six (6) month construction period. Staff respectfully recommends C.B. Development Services, Inc of Philadelphia, PA be appointed as the Township's Owner Representative at a total cost not to exceed \$60,000.